



FUNCTION PACK

THE PERFECT VENUE
FOR YOUR NEXT EVENT...

www.hangoutonhay.com.au





THE SPACE



Hangout on Hay's function room, with its own exclusive bar, has a total capacity of 120 people & is available FREE of CHARGE in many cases. The room has three tiered levels for smaller functions, each has a capacity from 20 to 40 people.

MONDAY – THURSDAY

The entire function room or any of the smaller three levels are available until midnight. A refundable booking fee is required.

FRIDAY – SATURDAY

The entire function room or any of the smaller three levels are available until midnight. A booking fee for exclusive use may be required.

BREAKFAST & LUNCH FUNCTIONS ARE ALSO AVAILABLE SEVEN DAYS A WEEK.

SUNDAY FUNCTIONS

The entire venue is available for hire until 10pm for a minimum of 40 guests. A booking fee of \$200 may be required upon making the booking.





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BEVERAGE PACKAGES

1. CASH BAR

Guests purchase their own beverages from the bar.

2. CONSUMPTION BAR TAB

This option allows the host to open up a bar tab. The host may select the tab value and the beverages they would like to offer the party

3. HOURLY BEVERAGE PACKAGE

We have a minimum requirement of 20 guests and all guests must be included in the beverage package. In the interest of responsible service of alcohol, there will be a minimum catering requirement associated with the purchase of any beverage package.

STANDARD PACKAGE* 2 HOURS \$45 per person 3 HOURS \$55 per person - All Tap beers, All Wine by glass, Selection of bottled beer and cider, Soft drink and juices

*Add house spirits to any package for an additional \$10 per person

RESPONSIBLE SERVICE : Due to responsible service of alcohol regulations, it is a requirement at Hangout On Hay to provide food for your function. We reserve the right to refuse service to any guest showing signs of intoxication.

DRESS CODE : Smart casual at all times. We reserve the right to ask someone to leave if they are dressed offensively or inappropriately.

FUNCTION MENU

Aussie Platter \$100

- Mini sausage roll (6)
- Mini quiche (6)
- Mini meat pie (6)
- Beef slider (6)

Hangout Platter \$100

- Chicken slider (6)
- Home made veg Arancini (10)
- Cauliflower bites

Sushi Platter \$60

(32 pieces)

- Smoked salmon and cucumber
- Chicken teriyaki and avocado
- Cucumber and avocado
- Tuna and cucumber

Grazing Platter \$85

Includes soft and hard cheese, crackers, fresh bread, dips, antipasto, cold meats, seasonal fruits, nuts and something sweet

Pizzas

- Margarita pizza \$28
- Pepperoni pizza \$30
- Bbq chicken \$32
- Meatlovers \$34

Add On's

- Mini sausage roll \$3
- Mini beef pie \$4
- Mini quiche \$3.5
- Chicken tender \$3.5
- Chicken nugget \$2
- Cone of chips \$3.5

- Chicken slider \$7
- Beef slider \$7
- Vegetarian slider \$6
- Home made Arancini \$5
- Cauliflower fritter \$5

GLUTEN FREE AND VEGAN OPTIONS AVAILABLE ON REQUEST

Maximum of 8 pizzas can be ordered per event



TERMS AND CONDITIONS

- 1. CONFIRMATION OF BOOKING/DEPOSIT:** A deposit of 30% of the estimated function value, or quoted minimum food and beverage spend, is required to confirm your function booking. If the deposit and booking form are not received, Hangout on Hay has the right to allocate the space to another client.
- 2. CONFIRMATION OF FINAL NUMBERS:** Final number of guests must be confirmed, in writing, at least 10 days prior to the date of your function. If confirmation of final numbers is not received 10 days prior, your function will be catered for and charged to the maximum number quoted on your confirmations form.
- 3. CANCELLATION:** All cancellations must be made in writing to hangoutonhay@gmail.com at least 14 days prior to function date, otherwise the client will forfeit the deposit. During peak period functions in November – December, cancellations must be made no less than 21 days prior to function date.
- 4. PAYMENT:** Payment for all function accounts must be received no less than 10 days prior to your function. Payments can be made with cash, credit card or direct deposit. Direct deposits must be received at least 10 days prior to function date and must be accompanied by a remittance advice, emailed to hangoutonhay@gmail.com at the time of payment. Any additional charges, such as, beverages on consumption are to be paid upon completion of the function.
- 5. MINIMUM SPENDS:** Hangout on Hay reserves the right to apply minimum food and beverage spends where a room is specifically allocated for a function. If the minimum food and beverage spend quoted is not met the difference will be charged as venue hire.
- 6. FOOD AND BEVERAGE:** Food and Beverage Packages must be confirmed and selections advised to the venue 14 days prior to the date of the function. No food or beverage of any kind will be permitted to be brought into the venue by the client or any other person attending a function unless by prior arrangement with Hangout on Hay, and may incur a charge. Menus are subject to change due to availability of seasonal produce.
- 7. PRICE VARIATION:** Every endeavour is made to maintain our prices. Should any increases occur, we will notify you immediately.
- 8. AREA ALLOCATION:** Hangout on Hay reserves the right to allocate reservation areas according to function size and suitability. Please note requests for specific areas cannot be guaranteed.
- 10. EQUIPMENT, DECORATIONS AND ENTERTAINMENT:** To personalise your function or for a unique atmosphere please discuss with our functions team on the requirements for arranging decorations, special equipment or entertainment. Charges may apply depending on the arrangement.

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11. STORAGE: All belongings are asked to be collected at the conclusion of your function. Unfortunately there are no facilities for storage of any items on the premise. Hangout on Hay does not accept responsibility for the damage or loss of goods left on the premises prior to, during or after a function.

12. ACCESS: Please advise when confirming the booking if you require access to the venue prior to your function for set up, deliveries, equipment etc, so that Hangout on Hay staff can arrange a time suitable for you and the venue. Standard access time is 30 minutes prior to booked function time.

13. SIGNAGE: Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the building. Signage in Hangout on Hay public areas is to be kept to a minimum and must be approved by the Manager in writing prior to the function.

14. SUPPLY OF ALCOHOLIC BEVERAGES: Hangout on Hay reserves the right to refuse the supply of alcoholic beverages to any guest attending the function that are considered to be under age, intoxicated or behaving in an offensive manner.

15. UNDERAGE GUESTS: All underage guests must be in the accompaniment of their parent or legal guardian for the duration of the function.

16. RESPONSIBILITY: The client is financially responsible for any damage that is sustained to the venue or any other property owned by or in the care and custody of Hangout on Hay, which is caused by the client or any other person attending the function. General and normal cleaning is included in the cost of the function, however additional charges may be payable if the function has created cleaning needs above and beyond normal cleaning.

17. TERMINATION OF FUNCTIONS: Without limiting any other rights, Hangout on Hay may terminate the function if you and/or any of your guests, or invitees fail to comply strictly with these terms and conditions; or an event which is beyond reasonable control, which prevents the holding of the function. It is the responsibility of you, the organiser, to inform all guests of Hangout on Hay's terms and conditions.

18. SUPPLY OF ALCOHOL: Alcohol will not be available after midnight everyday unless prior arrangement has been made.



Contact Us:

Functions are our passion at Hangout on Hay and we pride ourselves on making every detail of your event a memorable success. Please get in touch with our trusty Functions Team and we will see you soon!

Address

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Email ID

hangoutonhay@gmail.com

Phone Number

0452390331

Social Media

Hangoutonhay.com.au/facebook/ Instagram